

# An Introduction to DazzlePub

 Wolters Kluwer

March 2016

# INTRODUCTION

- Based on author feedback and previous experiences, Wolters Kluwer is continuously striving to improve its services and modernize its publishing processes
- As part of this exercise, we are happy to announce our partnership with S4Carlisle Publishing Services to use their state of the art 'DazzlePub' platform to automate and systematize the workflow for looseleaf updates and production
- With the present document, we would like to introduce the system, highlight some features and benefits and outline the implementation process moving forward, including communications to contributors and support from S4Carlisle

# WHAT IS DAZZLEPUB?

- The Dazzle workflow is a collection of various publishing technology components that are integrated to maximize value in the publishing process
- Each Dazzle component addresses a specific stage in the process. These components can be individually integrated with current workflows to derive efficiencies
- There are three system components that we will be using:
  - **WordSword** is a MS Word plug-in that adds structuring and styling capabilities during content creation
  - **Style Finder** is a robust pre-editing and copy-editing tool that tags the manuscript and exports to XML formats
  - **WYCIWYG** is a review tool that allows changes to content to be made directly in MS Word, using PDF for reference

# FEATURES

- Online repository of documents
- Complete set of MS Word files for each publication
- Full compatibility with all main internet browsers (Internet Explorer/Google Chrome/Firefox/Safari)
- System compatible with both PC and Mac
- Permanent and secure access
- Ability to work offline
- Ability to switch between PDF and MS Word proofs

# BENEFITS

- **Visibility** - immediate and up-to-date overview of the status of all the documents comprising the publication
- **Accuracy** - significant reduction of the risk of document version errors for all parties involved
- **Speed** - significant reduction of production turn-around times, resulting in a faster publishing process overall
- **Ease of use** - an intuitive design and user-friendly interface

# IMPLEMENTATION PROCESS

- High-level introduction to the system to the editors, objective of the present communication
- Conference call with editors:
  - live demo of the system, using own publication/content
  - questions & answers
  - priorities for next supplements
- Follow-up email to all individual contributors
  - explanation of process
  - delivery of full documentation, including step-by-step user instructions (initially in PDF, to be followed by videos as soon as possible)
  - delivery of user login details
  - communication of deadlines
- Depending on contributor feedback, further live demo sessions will be organized when necessary, especially for those contributors providing updates for the next supplement

# SUPPORT

- For all publishing related queries - e.g. questions about planning, content and publication strategy - please continue to contact your dedicated Content Manager at Wolters Kluwer
- For all technology related queries - i.e. how-to questions relating to the system - you will be able to contact via email a dedicated support team at S4Carlisle

# SNAPSHOT: ONLINE ACCESS

The screenshot shows the S4Carlisle website's login interface. At the top left is the S4Carlisle logo, and at the top right are links for HOME and SIGN IN. The main heading is "Login to D A Z Z L E". Below this is a breadcrumb trail "Home /". The central focus is a "Sign In" form with a close button in the top right corner. The form includes a "Screen Name" field containing "Vincent", a "Password" field, and a "Remember Me" checkbox. A blue "Sign In" button is positioned below the form. At the bottom of the form are links for "OpenID", "Create Account", and "Forgot Password". A copyright notice "© 2016 | S4Carlisle Publishing Services (www.s4carlisle.com)" is located at the bottom right of the page.

S4Carlisle

HOME | SIGN IN

## Login to D A Z Z L E

Home /

**Sign In**

Screen Name

Password

Remember Me

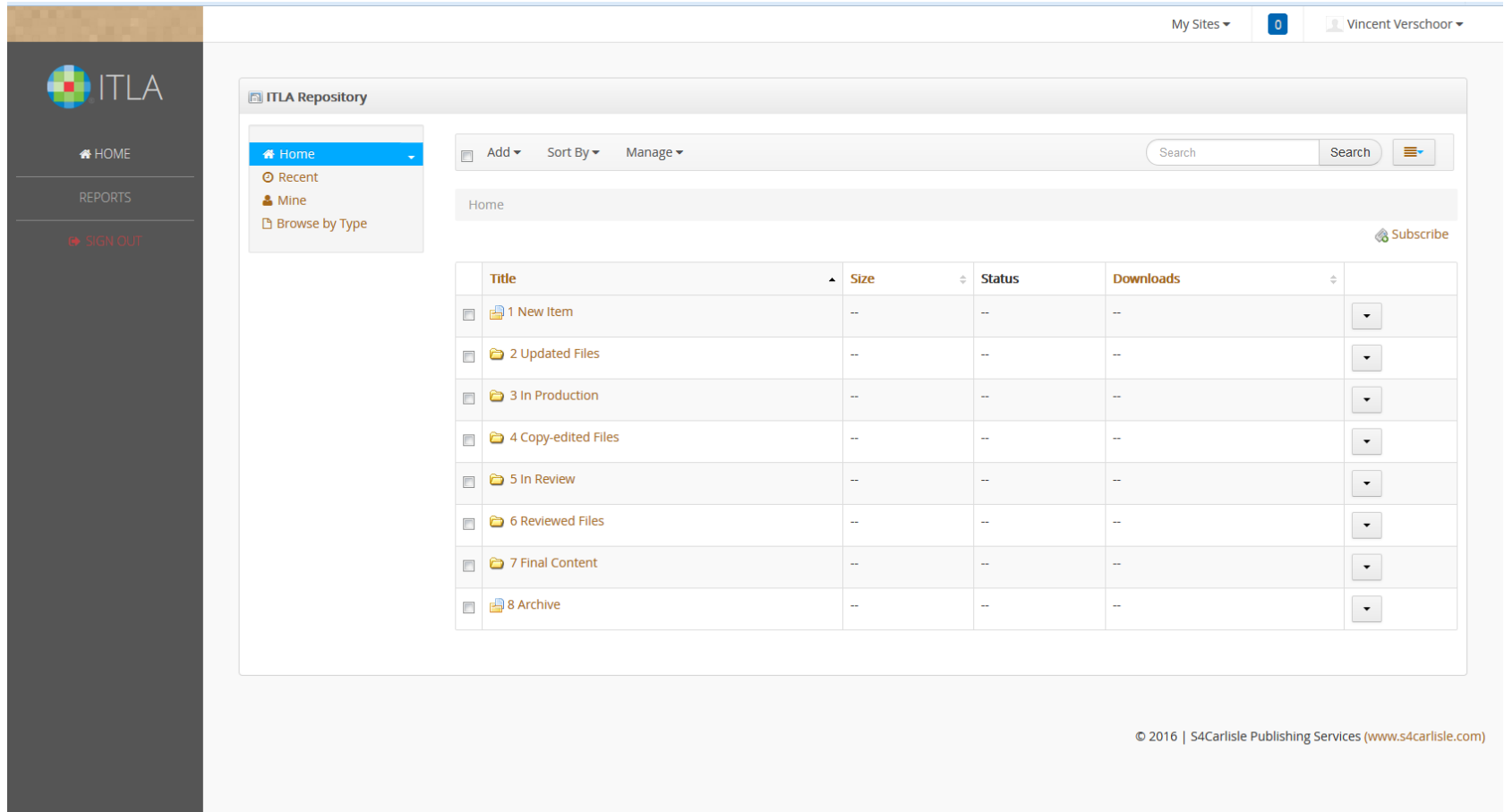
**Sign In**

[OpenID](#) [Create Account](#) [Forgot Password](#)

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# SNAPSHOT: FOLDER-BASED STATUS OVERVIEWS



The screenshot displays the ITLA Repository interface. On the left is a dark sidebar with the ITLA logo and navigation links: HOME, REPORTS, and SIGN OUT. The main content area is titled "ITLA Repository" and includes a breadcrumb "Home", a search bar, and a "Subscribe" button. A table lists folder-based status categories with columns for Title, Size, Status, and Downloads.

Title	Size	Status	Downloads
1 New Item	--	--	--
2 Updated Files	--	--	--
3 In Production	--	--	--
4 Copy-edited Files	--	--	--
5 In Review	--	--	--
6 Reviewed Files	--	--	--
7 Final Content	--	--	--
8 Archive	--	--	--

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# SNAPSHOT: CHECKING FILES OUT AND IN AGAIN

The screenshot displays the ITLA Repository web interface. On the left is a dark sidebar with the ITLA logo and navigation links: HOME, REPORTS, and SIGN OUT. The main content area is titled 'ITLA Repository' and shows a breadcrumb 'Home / 1 New Item'. A table lists documents with columns for Title, Size, Status, and Downloads. A context menu is open over the first row, showing 'Checkout & Download' and 'Move' options. The user's name 'Vincent Verschoor' is visible in the top right corner.

Title	Size	Status	Downloads
0010-KLI-ITLA-Part-I-Vol0101-HUTS.docx	30k	Approved	3
0020-KLI-ITLA-Part-I-Vol0102-FOREWORD.docx	104k	Approved	3
0030-01-KLI-ITLA-Part-I-Vol0103-Introduction-1000.docx	26k	Approved	2
0030-02-KLI-ITLA-Part-I-Vol0103-Introduction-1001.docx	26k	Approved	1
0030-03-KLI-ITLA-Part-I-Vol0103-Introduction-1002.docx	25k	Approved	1
0030-04-KLI-ITLA-Part-I-Vol0103-Introduction-1003.docx	26k	Approved	1
0030-05-KLI-ITLA-Part-I-Vol0103-Introduction-1004.docx	27k	Approved	1
0030-06-KLI-ITLA-Part-I-Vol0103-Introduction-1005.docx	26k	Approved	0
0030-07-KLI-ITLA-Part-I-Vol0103-Introduction-1006.docx	26k	Approved	0
0030-08-KLI-ITLA-Part-I-Vol0103-Introduction-1007.docx	27k	Approved	0
0030-09-KLI-ITLA-Part-I-Vol0103-Introduction-1008.docx	25k	Approved	0
0030-10-KLI-ITLA-Part-I-Vol0103-Introduction-2000.docx	26k	Approved	0
0030-11-KLI-ITLA-Part-I-Vol0103-Introduction-2001.docx	26k	Approved	0

# SNAPSHOT: PROOF REVIEW IN PDF AND DOC

**PDF Toolbox**

PDF

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**ANDORRA**

[Q21] **Tax treaties.** Andorra has signed Tax Information Exchange Agreements with Argentina, Austria, Belgium, France, Liechtenstein, Monaco, Netherlands and San Marino. The agreements provide for OECD-compliant procedures governed by the rule of law for cooperation in tax matters. Andorra is in discussions with the United Kingdom, Germany, Denmark, Iceland, Norway, Finland, Sweden, Australia and Argentina. Andorra and Liechtenstein have agreed to begin negotiations on conclusion of a double taxation agreement.

Andorra and Spain signed an agreement in 2015 on the exchange of information on tax matters.

[Q22] **Restrictions.** None.

[Q23] **Asset protection.** Since Andorra is a civil law jurisdiction and has no officially adopted trust legislation, it does not have asset protection trust features in its codified laws.

[Q24] **Fraudulent dispositions.** Transfers can be voided if the settlor becomes bankrupt within 18 months after the last payment on the disposition. Transfers not coming under that rule may not be voided unless it can be demonstrated that they were done in knowing fraud of creditors.

[Q25] **Time limit to bring suit.** Creditors' claims against a bankrupt settlor must be brought within 18 months of the last transfer to the estate prior to the declaration of bankruptcy.

[Q26] **Foreign court awards.** Foreign judgments generally are subject to a levy in Andorra on presentation of a final order of execution from a recognized foreign state.

[Q27] **Forced heirship.** Generally speaking, the Principality's composite civil law tradition as interpreted and applied locally does not give effect to another jurisdiction's heirship or succession rules to the extent they would seek to make an international trust or transfers to it void.

[Q28] **Other types of trusts.** A testator-settlor is free to elaborate nearly any type of testamentary plan desired for implementation in Andorra. Thus, charitable and noncharitable purpose trusts are permitted within the framework of testamentary trusts.

**0710-KLI-ITLA-Part-I-Vol0106-Analyses-and-Statutes-Andorra.docx [Compatibility Mode]**

FILE HOME INSERT DESIGN PAGE LAYOUT REFERENCES MAILINGS REVIEW VIEW DEVELOPER

[Q20] **Exchange control.** Andorra does not issue its own currency. The exchanges used in the Principality are the French franc and the Spanish peseta. All currencies are freely exchangeable and transferable without limitation or restriction. Although Andorra does not have any exchange control, all imports and exports must be registered in the government Trade Register. All commercial restrictions imposed by the European Union (EU) on trade with third countries apply to Andorra.

Because it lacks legal status as a full member of the EU, Andorra is not bound by the EU's freedom of movement and residence directives. Passive residence permits for the Principality are becoming increasingly difficult to obtain, although active work permits are banks will not as a general rule open personal accounts in the names of individual residents of France or Spain.

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PAGE 10 OF 43 23224 WORDS 100%

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